



**BCRR Board Minutes
November 20, 2017
Location: Modern B&B**

2017/2018 Board Members in attendance: Andrew Young (President), Christina Jones (Vice President), David Piper (Secretary), Peter Griffiths (Treasurer), Sian Evans (AL), Neeraj Rohilla, (AL) and Sarah Cusack (AL). Not in attendance: Jason Burris (AL). Also in attendance: Joe Lengfellner, Lisa Thompson, and Kern Hankins.

1. **Review Meeting Minutes from October 17-** Minutes approved as drafted. Monthly financial report to be attached to internal records.
2. **Treasurer Report** – Peter Griffiths presented the monthly financial report
 - Alex's 5K account balance was \$9,395.32 as of 11/19, not including a \$700 deposit made today.
 - Payment for shirts has not been made which should be approximately \$5,000 - \$6,000. All other expenses have been paid other than David Piper has not submitted food expenses yet which should be approximately the same as last year (\$300). Some revenues still to come in including registrations from runsignup and some pledges still have not been received. There was a discussion regarding the status of collecting the pledges and whether anything could be done to assist Milan Jamrich in this task. Then there was discussion of the desire to make charitable donations on a more timely basis than last year. It was determined to revisit this issue again next month and to attempt to reach a final resolution by the end of the year.
 - BCRR account balance was \$22,013.67 as of 11/13.
 - There was not much financial activity during the month. Expenses paid included the HMSA 25K mile marker, a shirt reorder, and the family picnic. Revenues included proceeds from sales of apparel, garage sale, and membership sign ups. Upcoming expenses include the Christmas party which cost in the \$1,200 - \$1,300 range last year.
 - After discussion it was decided not to bring apparel to the 25K for sale as the expected paltry sales activity did not justify the effort.
3. **Newsletter and Website** – Joe Lengfellner
 - Newsletter– Joe reported two hurdles in the publication of the November newsletter. Joe's computer died and his new computer is not licensed for the publishing software. A new license costs \$600 and other products are too complicated. After Joe reported that he was super, super busy, like really busy, with his real job, it was decided to have Sarah Cusack help with the publication of the newsletter in a MS Word format so as not to unduly delay the publication of the newsletter. It was decided to add an article about Alex's 5K to the existing content. Sarah agreed to solicit Kathi and Milan for a short article. Neeraj agreed to send Sarah what they



wrote for the Texas Runner and Triathlete. Andrew agreed to send relevant email addresses to Sarah.

- Website – Joe reported that project to make the website more compatible with mobile based users was still on the back burner as he was really, really busy.

4. Texas Runner and Triathlete Deadlines and Article Assignments

- Lisa, Kathi and Neeraj are editing articles for the current publication.
- It was decided that for future publications Neeraj would generate articles and June Harris would provide editing.

5. At-Large Member Assignments

- New member update - Sian Evans reported that sign ups were running about even from last year. Sian presented the apparel advertisement that would be included in new member packets.
- Roster update – Andrew Young reported on membership renewals – approximately 294 renewals which is comparable to roster status last year at this time
- Race committee liaison - Neeraj Rohilla reported that there were no major developments. There was a discussion of whether BCRR would be receiving any money from the Rockets Run. We have sent an invoice in the past for \$2,500 but we provided only six volunteers this year. It was decided to have Andrew discuss the matter with Joe Sellers before making a determination of what to do. It was further discussed that Milan had mentioned that Alex's 5K might make a donation to BCRR to partially offset the loss of revenue from the Rockets Run. It was noted that this donation would only partially offset the loss of revenue and that the club was increasingly dependent on revenues from garage sales which hopefully will be continued in the future. There was additional discussion of the conflicting dates between the Rockets Run and Alex's 5K. It was decided to continue to consider the matter and potential resolutions in the future.
- Newsletter coordinator – previously discussed.

6. Event Planning

- 25K – John will set up Sunday morning. Sian Evans, Kern Hankins and Neeraj Rohilla volunteered to assist. Peter Griffin agreed to go to the Boat Shed on Saturday. It was decided to begin the post-race party at 11 am at Andrew's casa. Andrew indicated that he did not need any assistance with party set up.
- Christmas Lights Run was discussed and it was agreed that the run would begin at 6:30 at the usual location at the Rose Garden. Christina agreed to send out a map of the course which would be the same as last year. It was agreed that the post run celebration would be held at Kenneally's.
- Christmas Party – Sian Evans reported on her contact with Chipotle. Cost



per head, number of attendees, and last year's costs from Revival were all discussed. After discussion it was agreed to order catering for 60 from Chipotle for \$13.50 per head. It was agreed to have a cookie contest again, as well as to serve French 75's, beer, and a case of wine. Music to be provided from Spotify and Lisa's sound system. There was a general musing about the wisdom/desirability of karaoke. Andrew determined that he would give the matter further deep thought.

- 30K – December 10 – if John is available he will take the pop up or alternatively, Neeraj will do it. No post-race party.
- John's Loooooong Run – Andrew reported that Alan Soboda has preparations well in hand. It was agreed to reach out and invite other running clubs. Christina agreed to provide last year's blurb to Joe Lengfellner and to look for the map.

7. Houston Chevron Marathon

- Susan Cita and Katie Decker to be contacted regarding their hoopla stations. It was discussed whether Katie needed more support at her station.
- Post race party to be at Sue and Alan's house like last year with assistance from Chuck and Cheryl.
- It was determined to contact Lynn McGrew to see if she would be willing to transport gear to the Hoopla stations.

8. Annual Banquet

- It was agreed to use St. Arnold's again as the venue, noting that there was a price increase. Bob Thompson is to be contacted to coordinate reserving the location and payment details. It was suggested that we request some additional seating as last year there was not enough. The date was set for May 23, the Wednesday before Memorial Day.

9. Happy Hours:

November 24 – Wooster's
December 1 – Bailson Brewing
December 8 – BCRR Christmas Party
December 15 – Spring Street
December 22 – Conservatory

10. Sunday Breakfast

December 3 – Pondicheri
Sian and Kern volunteered to take care of the Shepherd Bridge hydration station

11. Next Board Meeting

- Date confirmed as December 12